

Requirements For Becoming A Project Designer

Kansas Department of Health and Environment

Residential Childhood Lead Poisoning Prevention Program

As Pursuant to Kansas Administrative Regulations effective September 13, 1999.

What is a Project Designer?

A project designer is a certified individual who after reviewing inspections and all possible methods of abatement, designs a plan to permanently eliminate lead-based paint hazards in a residential dwelling or child-occupied facility. The project designer designs the blueprint for the project and oversees all activities.

How do I apply to become a Project Designer?

Submit a completed *Lead Occupation Certificate Application / Application by Reciprocity* form, along with a copy of your KDHE- or EPA-accredited project designer training program certificates, and any required refresher completion certificates for the project designer occupation. You must also include evidence documenting your training, education and experience that would fulfill the requirements of a project designer, a check or money order made payable to KDHE for the nonrefundable \$150 fee, and two recent, passport-size color photographs of your face without a hat or sunglasses. (Computer-generated or photocopied photographs shall not be acceptable.)

How much are the fees to become a project designer?*

Initial fee	\$150
Recertification fee	\$75
Certification by Reciprocity fee	\$150
National Third Party examination fee	\$50

*all fees are nonrefundable

Where can I get a *Lead Occupation Certificate Application / Application by Reciprocity* form?

Contact the Kansas Childhood Lead Poisoning Prevention Program at (785) 296-5606 or visit the website at www.kdhe.state.ks.us/lead.

Education and Experience qualifications-(must meet at least one of the following)

- A bachelor's degree in engineering, architecture, or a related profession, and one year of experience in building construction and design
- One year of experience as a certified project designer, certified by Kansas, EPA, or an EPA-approved state, and at least two years of experience in building construction and design
- Four years of experience in building construction and design.

Training qualifications-

Each applicant for a certificate as a project designer shall complete a KDHE- or EPA-accredited project designer and a KDHE- or EPA-accredited lead abatement supervisor training program and pass both course examinations, each

with a score of 70% or more.

What are approved documents recognized by KDHE as evidence of meeting the education, work experience, and training requirements?

Evidence of education - Official academic transcripts or diplomas.

Evidence of work experience - Resumes, letters of reference, or documentation of work experience, which at a minimum shall include specific dates of employment, each employer's name, address, and telephone number, and specific job duties. A copy of the project designer certificate or identification badge as evidence of having been a certified project designer.

Evidence of training - Course completion certificates issued by the KDHE- or EPA-accredited training provider.

How do I apply for recertification?

The certified individual applying for renewal shall complete the eight-hour KDHE- or EPA-accredited refresher course for project designers. Submit a completed application for renewal of certificate to KDHE at least 60 days before the certificate's expiration date as indicated on the certificate. Failure of the certified individual to submit an application at least 60 days before the certificate's expiration date may result in the certificate not being renewed before the current certification expires. A completed application includes the required supporting documentation, two recent photographs as described in this pamphlet, and the nonrefundable recertification fee of \$75 by check or money order made payable to KDHE.

I am certified/licensed in another state, can I apply for certification by reciprocity?

Yes, if the state you are certified/licensed in has a reciprocity agreement with KDHE. Check with your state agency, or contact KDHE for updated state reciprocity agreements. When applying, you must follow all of the procedures outlined for an individual applying for certification as a project designer. (See "How do I apply to become a Project Designer?" in this pamphlet.) Include a copy of the EPA-approved state licensure/ certification certificate(s) for a project designer occupation in other states, proper documentation of meeting education and or experience requirements, a check or money order for the nonrefundable application fee of \$150 and two recent, passport-size color photographs of your face without a hat or sunglasses. (Computer-generated or photocopied photographs are not acceptable.)

Does a Lead Abatement Worker have to pass a national third party exam before receiving certification?

There is no national third party exam for lead abatement workers. Successful completion of a KDHE- or EPA-accredited training program is sufficient for certification of a lead abatement worker.

How will I know if I was approved or denied certification?

The applicant shall be informed by KDHE in writing that the application is approved, incomplete, or denied. An incomplete application notice will be accompanied by a list of necessary items and/or information required to complete the application. The applicant will have 30 days to correct omissions or the application will be denied. When an application for certification is denied, the written notice of denial to the applicant shall specify the reasons for the denial. If an applicant is wrongfully denied by a determination to deny certification, the applicant may appeal KDHE's denial to the administrative hearing commission as provided by the Kansas administrative procedure act.

What happens after I successfully complete a KDHE- or EPA-accredited training program?

After the applicant successfully completes the KDHE- or EPA-accredited training programs, a two-year project designer certificate and a photo identification badge may be issued by KDHE.

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What would cause my application to be denied?

Certification may be denied by KDHE for any of the following reasons:

- Failure to meet minimum education or experience requirements
- Not having correct type or amount of training
- Providing false or misleading statements in the application
- Failure to submit a complete application
- Three or more citations or violations within the past two years of any existing local, state, or federal lead-based paint activity regulations or standards
- Three or more violations within the past two years of 29 CFR 1926.62 or 29 CFR 1910.1200, both revised as of July 1, 1998.
- Fraud or failure to disclose facts relevant to the application
- Permitting the duplication or use by another of the individual's certificate
- Any other information that may affect the applicant's ability to appropriately perform lead inspections, or
- Final disciplinary action, for any violation of lead-based paint activity standards, against the certified individual by another state, territory, federal agency, or country, whether or not voluntarily agreed to by the certified individual, including the denial of certification, surrender of the certificate, allowing the certificate to expire, or discontinuing or restricting the certificate while subject to investigation or while actually under investigation by another state, territory, federal agency, or country.

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